



Qatar Distribution Company
 PO Box 9483, Doha, Qatar Tel: (+974) 44299777
 Website: www.qdc.com.qa
 E-mail: permit@qdc.com.qa

PERMIT APPLICATION FORM

NEW MEMBERSHIP JOINT CARD MEMBERSHIP RENEWAL PERMIT NO:

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(Form to be used only for Renewals if there are changes in company or personal details)

PLEASE COMPLETE IN BLOCK LETTERS. ALL PERSONAL INFORMATION YOU PROVIDE HERE WILL BE PROCESSED BY QDC IN ACCORDANCE WITH APPLICABLE DATA PROTECTION LAWS.

PERSONAL DETAILS																										
Full Name: <i>(as it appears in passport or QID)</i> _____																										
Date of Birth: _____	Marital Status: _____																									
Nationality _____	Religion: _____																									
Qatar Residence Identification Number <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																				QID expiry <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td></tr></table>	D	D	M	M	Y	Y
D	D	M	M	Y	Y																					
Mobile No.: _____	Home Tel No.: _____																									
Email Address: _____																										
COMPANY DETAILS																										
Company Name: _____																										
P.O. BOX No.: _____	Office Tel No.: _____																									
Basic Monthly Salary: <i>(excluding allowances)</i> _____																										
SPOUSE INFORMATION FOR JOINT MEMBERSHIP																										
Spouse Full Name: (for Joint card) _____																										
Qatar Residence Identification Number <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																				QID expiry <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td></tr></table>	D	D	M	M	Y	Y
D	D	M	M	Y	Y																					
Mobile No.: _____	Email Address: _____																									
<input type="checkbox"/>	<i>I hereby consent to receive information on latest updates, promotions and other marketing activities from Qatar Distribution Company (QDC) via SMS to the mobile number provided above.</i>																									
<input type="checkbox"/>	<i>I hereby consent to the processing of my special personal data (marital status and religion) by QDC for the purposes of reviewing, processing my permit application (new or renewal) and where applicable granting me a liquor permit.</i>																									
<input type="checkbox"/>	<i>I declare that the information given in this application is true. I agree to purchase liquor, subject to the terms and conditions of Qatar Distribution Company. I understand that any false statements made in this application may result in legal proceedings</i>																									
For Official Use only:																										
Permit Number: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>									COMMENTS:																	
Permit Expiry Date: _____																										
Application Approved <input type="checkbox"/>																										
Application Referred <input type="checkbox"/>																										
Application Rejected <input type="checkbox"/>																										
_____ Signature of Permit Admin Officer & Date	_____ Signature of Security Staff & Date																									
MANAGEMENT _____	DATE: _____																									

QDC Permit Application Form - Requirements and Permit Rules

DOCUMENTATION and REQUIREMENT FOR NEW APPLICATIONS

1 Letter from Employer.

A letter dated within last 3 months from your company written in English on an original letterhead, signed and stamped by an authorized signatory is required. The NOC letter is to be addressed to Qatar Distribution Company or to whom it may concern* and should state the applicant's:

- ✓ **POSITION**
- ✓ **BASIC SALARY:** This means total salary less all allowances and the word BASIC **must** be used. Minimum basic salary requirement is QAR 3000 (QDC reserves the right to request further evidence of salary and employer)
- ✓ **ACCOMODATION ENTITLEMENT:** State if you receive housing allowance or the company provides accomodation free of charge
- ✓ **MARITAL STATUS:** State if you are married or single

* A "to whom it may concern" letter is accepted provided that the employer / sponsor has no objection in using letter for QDC purposes.

2 Qatar ID / Passport: Original QID or passport RP is required. If applicant does not have a Qatar ID or RP, the following applies in special circumstances.

For applicants working in Qatar on a multi-entry visa or other type of business visa, may apply if they meet the following criteria:

- ✓ Resident of Qatar for a minimum of 3 months
- ✓ Living in a private accomodation whilst resident of Qatar. Applicants living in hotel are not eligible.
- ✓ In support of the application, the above details are confirmed in writing by an employer or sponsor based in Qatar.

3 Age: Applicant must be aged 21 years or over and must meet minimum salary requirement.

4 QDC Application Form : Duly filled up and signed by both Main card (and Joint card applicant, if applicable)

5 License fee: On approval of an application the applicant will be required to pay an annual license fee, paid on pro-rata basis,

based on Qatar Residence Permit validity. The license fee is non-refundable in case of membership cancellation / termination .

* License fee will be charged electronically through debit or credit cards.

Cash payments are not accepted.

PERMIT VALIDITY	FEE APPLICABLE*
1 year	QAR 150
2 years	QAR 250
3 years	QAR 350
4 years	QAR 400

*PRO-RATA BASIS

QID Validity	Permit validity issuance guide
1- 2 months only	Not allowed, please renew QID prior to application or renewal.
3 to 11 months	Customer to pay for pro-rated license fee for the full validity of QID.
12 to 48 months	Customer can choose number of months from 1 year to full validity of their QID. Less than 12 months permit validity is not allowed for this scenario

For JOINT PERMIT CARD (Spouses only)

- 1 On request, an additional card will be issued only to the spouse of the current permit holder.
- 2 Both the existing permit holder and spouse should apply in person together.
- 3 Spouse should have a valid Residence Permit
- 4 If Spouse is not on the husbands sponsorship, a proof of marriage is required (Please note that only 1 permit per family is allowed)

For RENEWALS:

- 1 If any of the applicant's circumstances (Company, role, salary, accomodation status) have changed then all of the documentation mentioned in paragraphs 1 & 2 above is required. Please re-submit updated application form, and bring new NOC letter from new employer
- 2 If the employer/sponsorship is the same as per previous permit application details, then renewals can be done on a basis of a renewed Qatar ID only (of both Main and joint card holder)
- 3 If you are under family sponsorship or permanent residency status , you will need to submit a new NOC letter from your employer and your new QID, everytime you renew.
- 4 Qatar Residence Permit validity should be more than 2 months.

***Please read and understand Permit Rules carefully before signing the acknowledgement on your application form.**

PERMIT RULES:

- 1 Permits are for personal use only.
- 2 Purchases must be taken directly to the permit holder's residence and should be concealed from public view while in transit.
- 3 The Permit holder and goods must be in the same vehicle.
- 4 Alcohol consumption must be at the permit holder's residence only.
- 5 It is strictly forbidden to give alcohol to others whether by sale or gift.
- 6 You cannot purchase without your permit card.
- 7 Only main and joint permit card holders are allowed inside the shop. No guests, spouses without joint cards, or children of any age will be allowed to enter the shop.
- 8 Pork products are sold to Non-Muslims only.
- 9 Any transfers observed on our premises will result in the suspension or cancellation of the permit.
- 10 Management reserves the right to refuse, cancel any membership or refuse entry to the premises.

Disclaimer: QDC will not be responsible for any violation of these rules or misuse of alcohol in any way. QDC reserves the right to cancel permits at any time and to confiscate any associated fees.



I declare that I have read, understood and agree with the Permit rules and regulations as stated above

Main Card Holder Signature & Date

Joint Card Holder (SPOUSE) Signature & Date

For further information regarding permit rules and regulations, Please check FAQ's under Help section on our website.
For additional updates please visit www.facebook.com/QatarDistributionCompany
For Retail Store and Permit appointments / Click & Collect , please visit www.qdc.com.qa